

Action (A)/ Decision (D)/ Issue (I)	JOINT COMMITTEE MEETING – 17 th October 2019 Details	Assigned to	Due Date	Comment/ Rationale
(A)	<ol style="list-style-type: none"> 1) Identify lead for Early Years Strategy Steering Group after the retirement of Andrew Davies; 2) Provide senior strategic support to PSB workforce to promote the 'Best Start' campaign; 3) Discuss funding issues of health staff within Jig-so, explore the form of support PSB can provide to enable the continuation of this project; 4) Specialist training that supports the sector to understand, address and support children with ALN within provision; 5) Confidence that referrals into specialists support can withstand a possible increase of children being identified earlier with ALN, eg before the age of 3 years. 	Emma Woollett	13 th Feb 2020	This has been discussed with Keith Reid and he has agreed to take on this role.
(A)	<ol style="list-style-type: none"> 1) Wider engagement with the WWN theme; 2) Martyn Evans to provide further information on Phase 2 of the Climate Change scheme in due course. 	Martyn Evans	B/F 13 th Feb 2020	<ol style="list-style-type: none"> 1) Wider Engagement – being actioned via the Working with Nature Task & Finish Group; Completed 2) Phase 2 Climate Change Scheme – Martyn Evans to confirm that the documentation had been circulated.

(A)	4 Lead officers meet more frequently	All		PSB Support Officer has arranged dates for the rest of the year for Strategic Leads to meet/via Skype
(A)	Joanne Abbott Davies inform Steven Davies (fire) of the rep from NHS on the Strong Communities workstream	Joanne Abbott Davies		JAD has confirmed that Aileen Flynn, Head Of Strategic Partnerships will sit on the Strong Communities Workstream. AF has liaised with Steven Davies on this and he is aware.
(A)	Adam Hill to bring a paper to a future PSB meeting on Pooled Budgets.	Adam Hill	Ongoing	To be developed when need arises
(A)	Future Generations Report 2020. Partners to submit their comments / views to the PSB Support Officer and a response would be drafted for consideration at the next meeting.	Adam Hill	B/F 13 th Feb 2020	Adam Hill to co-ordinate a response to be submitted to the Future Generations Commissioner in November 2019.- Completed
(A)	Adam Hill suggested that he review the terms of reference for the RPB and PSB to highlight any duplication. In addition, he would liaise with Neath Port Talbot PSB to gauge their views.	Adam Hill	Ongoing	Adam Hill to consider the recommendations and put together a list of actions in order to facilitate a discussion at the next meeting.

(A)	<p>Joanne Abbott-Davies stated that some preparatory work had commenced some time ago via the Regional Partnership Board in relation to a feasibility study for a Hub for Homelessness Services. She confirmed that ESF money had been made available, which she believed could be utilised for this scheme.</p> <p>Adam Hill and Joanne Abbott-Davies provide a joint report to a future PSB Joint Committee regarding proposals for a Hub for Homelessness Services;</p> <p>A Homelessness and Rough Sleeping review be set up via the Safer Swansea Partnership.</p>	Adam Hill/ Joanne Abbott Davies	13 th Feb 2020	The feasibility study proposal was withdrawn, due to Welsh Government querying the need for a premises and requesting much more detail. Talks with NPT CBC have not been productive for a regional approach. SBU HB and CCoS are liaising to discuss options for a 2020/21 ICF joint funding option.
(A)	PSB Partnership Forum Event The PSB Support Officer compile a feedback document for circulation to all workstream leads.	PSB Support Officer		Feedback/ Write up circulated on 31 st October to all Workstream leads- Completed
(A)	Martyn Evans highlighted the Ash Dieback Programme and the fact that each of the partners would need to deal with a large number of trees that would require felling. He suggested joint procurement in terms of contractors, as availability was limited.	Martyn Evans	13 th Feb 2020	The Working With Nature workstream make recommendations for partners to consider in relation to the Ash Dieback Programme and present to the next PSB Joint Committee.
(A)	Partners submit agenda items to the PSB Support Officer in advance of the next PSB Joint Committee.	All	As soon as possible	